

**Position Description for Adjunct Faculty**

**(Rolling Pool)**

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| I. IDENTIFYING INFORMATION |
| Position Number: J00001 |
| Organizational Unit (School, Department, Unit): School of Engineering, Department of Computer Science |
| title and position number of supervisor: Asst Professor F00009 |

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| II. RESPONSIBILITIES |
| 1. **Description of the Job (Include Mission/goal of unit, Chief purpose of position and responsibilities)**   The Department of Computer Science in the School of Engineering at Virginia Commonwealth University is recruiting a pool of applicants for the Spring 2018 semester for possible adjunct teaching positions. Should funding for such adjunct teaching positions become available, the Department of Computer Science will contact persons in the pool whose credentials match our teaching needs. This pool will be accessed only when an opening arises. Your credentials will remain active for one year after the date you submit them. After one year, if you are still interested in adjunct teaching, you must reapply to this adjunct pool. Note that we are unable to hire applicants who are not already in the pool.  **Responsibilities:**   1. **Teaching**   Teach courses in computer science as needed. These classes could be inclusive of all areas within the discipline   1. **Research**   **N/A**   1. **service**   **N/A**   1. **Clinical**   **n/A**   1. **other** |

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| **III. QUALIFICATIONS (Include education, teaching experience, research experience, discipline specific experience, training, required licenses, certifications, etc.):** RequiredM.S. or ABD in Computer Science or a closely-related discipline. Strong oral presentation and communication skills.PreferredPh.D. in Computer Science or a closely related discipline at the time the appointment begins. Prior teaching experience is particularly welcome. |